

STATE OF IDAHO)
 : ss. Friday, September 6, 2024
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
Commissioner Jackson
Lindsey Dalley- Commission Clerk
EXCUSED: Commissioner Bair

CLAIMS

Claims were approved in the amount of \$172,577.78.

PERSONNEL ACTION FORMS

The Board met to approve Personnel Action Forms, which were as follows:

Salary Increase Forms: Building Inspector
Planner

COLLEGE OF EASTERN IDAHO

The Board approved one (1) Certificate of Residency, which was sent to the College of Eastern Idaho for the following Bingham County student: McKadie Janeil Kracl.

COLLEGE OF SOUTHERN IDAHO

The Board approved two (2) Certificate of Residency documents, which were sent to the College of Southern Idaho for the following Bingham County student's: Beau B. Jones and Hugo E Santillana.

Decision: Commissioner Jackson moved to approve Cash Warrants, Claims, Administrative Documents and Personnel Action Forms for September 6, 2024. Chairman Manwaring seconded. Both voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL MONDAY, SEPTEMBER 9, 2024


PAMELA W. ECKHARDT, CLERK
Lindsey Dalley- Commission Clerk


WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. Monday, September 9, 2024
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
 Commissioner Bair
 Commissioner Jackson
 Lindsey Dalley- Commission Clerk

STAFF MEETING

Present: Pamela Eckhardt- County Clerk
 Laura Lora- Payroll/Indigent Services
 Debbie Cunningham- Chief Deputy Assessor
 Donavan Harrington- Assessor
 Dusty Whited- Public Works Director
 Scott Reese- Parks & Recreation/Emergency Services
 Sheri Landon- Court Supervisor
 Tiffany Olsen- Planning & Development Director
 Cody Lewis- Treatment Court
 Julie Buck- Extension Office
 Bill Haight- IT Department
 Gordon Croft- Blackfoot Chief of Police
 Jordyn Nebeker- Chief Deputy Sheriff
 Tanna Beal- County Treasurer
 Danette Miller- Elections Office
 Ryan Jolley- Prosecuting Attorney/ County Legal Counsel

Excused: Jimmy Roberts- County Coroner
 Matt Galloway- IT Department
 Jeff Gardner- Sheriff
 Jason Marlow- Building Maintenance
 Shawn Hill- Probation Services
 Laraine Pope- Human Resources Director

The Commissioners met with department heads and Elected Officials for the September 2024 Staff Meeting. Commissioner Jackson conducted the Staff Meeting.

Pledge of Allegiance: Commissioner Jackson conducted.

Approval of Minutes for Staff Meeting held in August 2024: There were no changes to the August 2024 staff meeting minutes and said minutes were approved as written.

Special Presentation: Ryan Jolley, Prosecuting Attorney and County Legal Counsel, gave a special presentation in regards to public records request.

Safety Concerns: None.

Employee Years of Service Recognition: Dusty Whited recognized Victor Salinas for five (5) years of service to Bingham County. Mr. Whited stated that Victor previously worked for the county for ten (10) years, left to attend ISU with intentions of going into Law Enforcement but decided that was not for him. He came back to work for Road and Bridge and has been back for five (5) years. He works at the Springfield shop as an Equipment Operator, is a great employee and an asset to Bingham County.

Dusty Whited recognized Paul Bradley for five (5) years of service to Bingham County. Mr. Whited stated that Paul is a Truck Driver at the Springfield shop and is a great employee.

Dusty Whited recognized Bill Anderson for five (5) years of service to Bingham County. Mr. Whited stated that Bill is an Equipment Operator in Training, also at the Springfield shop and is a great employee.

Laura Lora recognized Susan Denny for twenty (20) years of service to Bingham County. Ms. Lora stated that Susan works in the Indigent Services Office and does a wonderful job. She is able to research and find the necessary information and uses all resources available to her. Susan handles the cremation applications, as well as the tax hardship applications and has a great way of connecting with anyone that she comes in contact with.

Susan Denny stated that she enjoys working for Bingham County and that she learns something new every day. She would like to remind everyone to have compassion and that everyone you come in contact with has a story.

Chairman Manwaring thanked Susan Denny for all of her hard work in gathering the necessary information which in turn assists the Board in decision making for indigent or hardship cases.

Chairman Manwaring: Had Lindsey Dalley, Commission Clerk, play a short video tribute pertaining to September 11th.

Commissioner Bair: Stated that he will be resigning as of September 30, 2024. He stated that he appreciates the time spent working for Bingham County. Commissioner Bair stated that he has always said that the employees of Bingham County are the most important asset, which he believes stronger than ever now.

Clerk Pamela Eckhardt: Stated that all department heads should have received their reports and that the books will closed for the 2024 Fiscal year on October 15h.

Laura Lora: Had no updates at this time.

Donavan Harrington: Had no updates at this time.

Dusty Whited: Had no updates at this time.

Scott Reese: Stated that he would like to wish Tanna Beal a happy belated birthday. Mr. Reese stated that he appreciates the presentation of the 911 video and explained his experience of visiting the pentagon recently.

Mr. Reese thanked Commissioner Bair for all of his work for Bingham County and constant support of the Parks and Recreation/Emergency Management divisions.

Sheri Landon: Stated that today and tomorrow the Supreme Court will be in the Clerks Office and they will be getting new state email addresses.

Tiffany Olsen: Stated that there is a vacant representative seat for District 1 on the Planning & Zoning Commission, which is within the Shelley/Firth area. The Application is located on their webpage and if anyone knows of someone who may be interested, please direct them to the Application.

Cody Lewis: Stated last month there were six (6) people that graduated from Treatment Court.

Ryan Jolley: Stated that he will have a vacant position for Deputy Prosecuting Attorney the end of this week.

Jordyn Nebeker: Gave an update as to how the Eastern Idaho Fair went. Chief Deputy Nebeker thanked Commissioner Bair for his service and stated that he has always been a huge support for Law Enforcement. Tanna Beal: Stated that she would also like to thank Commissioner Bair for his years of service to Bingham County and also would like to thank Law Enforcement for keeping everyone safe.

Julie Buck: Gave an update on the Eastern Idaho State Fair and specific roles that the Extension Office has at the fair. Stated that she would also like to thank Commissioner Bair for his years of service.

Bill Haight: Stated that the IT Department will be working with the Supreme Court but will still be available if anyone needs anything.

Danette Miller: Stated that she would like to thank Commissioner Bair for his years of service to Bingham County.

Commissioner Bair stated next Staff Meeting is scheduled for Monday, October 7, 2024 at 8:30 a.m.

Nothing further.

ALCOHOL LICENSE

The Board met to approve the Alcohol License for Odin's Smokehouse in Aberdeen, License Number 62.

Decision: Commissioner Bair moved to approve the Alcohol License Number 62 for Odin's Smokehouse in Aberdeen. Commissioner Jackson seconded. All voted in favor. The motion carried.

APPROVAL OF DEVELOPMENT AGREEMENT & FINAL PLAT FOR PURA VIDA PLACE

The Board met to approve and sign the Development Agreement & Final Plat for Pura Vida Place.

Decision: Commissioner Jackson moved to approve and sign the Development Agreement & Final Plat for Pura Vida Place. Commissioner Bair seconded. All voted in favor. The motion carried.

PRIOR APPROVAL FOR MAJOR PURCHASE- IT DEPARTMENT

Present: Matt Galloway- IT Director

The Board met with Matt Galloway to discuss several submitted Prior Approval for Major Purchase documents submitted by Matt Galloway.

Discussion was held in regards to the Prior Approval for Major Purchase of Extreme Network Switches. Said purchase is for continued maintenance replacement of current aging or end of life switch inventory. The Cisco's that were bought last year are now also discontinued and therefore, this would be a better investment.

One (1) 5520-24X Core Switch, One (1) 5320-24p-8xe Access Switch and four (4) 5320-48p-8xe Access switches.

Said purchase is in the amount of \$29,773.57 and is to be paid from Fund: 01-14-804-00 (IT Department-Capital-Computers).

Decision: Commissioner Bair moved to approve the Prior Approval for Major Purchase of Extreme Network Switches. Said purchase is in the amount of \$29,773.57 and is to be paid from Fund: 01-14-804-00 (IT Department- Capital-Computers). Commissioner Jackson seconded. All voted in favor. The motion carried.

Discussion was held in regards to the Prior Approval for Major Purchase of fiber run for the courthouse. This will run fiber between the first-floor server room and the second-floor server room to replace several strands over much older fiber. Said purchase is in the amount of \$5,731.62 and is to be paid from Fund: 01-14-524-00 (IT Department- Cybersecurity).

Decision: Commissioner Jackson moved to approve the Prior Approval for Major Purchase of fiber run for the courthouse. This will run fiber between the first-floor server room and the second-floor server room to replace several strands over much older fiber. Said purchase is in the amount of \$5,731.62 and is to be paid from Fund: 01-14-524-00 (IT Department- Cybersecurity). Commissioner Bair seconded. All voted in favor. The motion carried.

Discussion was held in regards to the Prior Approval for Major Purchase of fiber run for Road & Bridge. This will run fiber between the scale house and the transfer site through the new conduit that will be ran. Said purchase is in the amount of \$3,951.02 and is to be paid from Fund: 24-00-450-00 (Tort- County Liability Fund).

Decision: Commissioner Bair moved to approve the Prior Approval for Major Purchase of fiber run for Road & Bridge. This will run fiber between the scale house and the transfer site through the new conduit that will be ran. Said purchase is in the amount of \$3,951.02 and is to be paid from Fund: 24-00-450-00 (Tort- County Liability Fund). Commissioner Jackson seconded. All voted in favor. The motion carried.

Discussion was held in regards to the Prior Approval for Major Purchase of Microsoft M365 Implementation through Direct Business Technology. The preparation, plan design, and implementation of the move from on-premise email and folder is complex and most businesses use a vendor to make the transition. The estimated cost is \$9,600.00 and is to be paid from Fund: 01-14-524-00 (IT Department- Cybersecurity).

Decision: Commissioner Jackson moved to approve the Prior Approval for Major Purchase of Microsoft M365 Implementation through Direct Business Technology. The preparation, plan design, and implementation of the move from on-premise email and folder is complex and most businesses use a vendor to make the transition. The estimated cost is \$9,600.00 and is to be paid from Fund: 01-14-524-00 (IT Department- Cybersecurity). Commissioner Bair seconded. All voted in favor. The motion carried.

APPROVAL OF POLLING LOCATIONS AND BALLOT NUMBERS FOR THE NOVEMBER 5, 2024 GENERAL ELECTION

Present: Danette Miller- Elections
Kelli Robbins- Elections
Megan Kearsley- Elections
Ryan Jolley- Prosecuting Attorney/County Legal Counsel

The Board met to approve the polling locations and ballot numbers for the November 5, 2024 General Election.

Danette Miller presented polling locations, wherein there were no changes. All twenty-eight (28) precincts will be used and all sixteen (16) polling locations will be used.

Danette Miller stated that the Ballot on Demand will be used for early voting, which will be held for three (3) weeks. Danette Miller proposed to approve ballot numbers at 100% of registered voters due to the number of voters that are anticipated.

Decision: Commissioner Jackson moved to approve the polling locations and ballot numbers at 100%, as presented. Commissioner Bair seconded. All voted in favor. The motion carried.

TREASURERS OFFICE

Present: Tanna Beal- County Treasurer
Pamela Eckhardt- County Clerk

The Board met with Tanna Beal to discuss updates within the Treasurers Office.

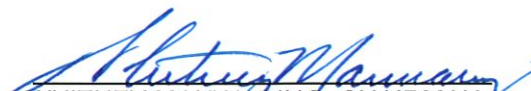
EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Bair seconded. Both in favor. The Board moved into Executive Session at 2:30 p.m. Commissioner Bair moved to go out of Executive Session. Commissioner Jackson seconded. The Board moved out of Executive Session at 3:34 a.m.

Decision: Commissioner Bair moved to instruct Lindsey Dalley, Commission Clerk, draft a response letter for the Board to sign, which will be sent to the Complainant discussed within Executive Session. For the second item, this matter will be put on hold until Laraine Pope is able to contact ICRMP to see if they are in favor of termination. The Department Head mentioned within the meeting will meet with the employee to discuss the accidents that have occurred with a one (1) year period and give the employee the option to resign or be terminated. If the employee resigns, they will be able to apply for the Shop Tech position. Commissioner Jackson seconded. All voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL WEDNESDAY, SEPTEMBER 11, 2024


PAMELA W. ECKHARDT, CLERK
Lindsey Dalley- Commission Clerk


WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. Wednesday, September 11, 2024
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
 Commissioner Bair
 Commissioner Jackson
 Lindsey Dalley- Commission Clerk

COLLEGE OF EASTERN IDAHO

The Board approved one (1) Certificate of Residency document, which was sent to the College of Eastern Idaho for the following Bingham County student: Hunter G. Davison.

APPROVAL OF JULY COMMISSION MINUTES

The Board met to approve and sign Commission Minutes for July 2024.

Decision: Commissioner Jackson moved to approve and sign the Commission Minutes for July 2024, as written. Commissioner Bair seconded. All voted in favor. The motion carried.

SHERIFFS OFFICE

Present: Jeff Gardner- Bingham County Sheriff
Jordyn Nebeker- Bingham County Chief Deputy Sheriff
Kris Talbot- Bingham County Detention Lieutenant

The Board met with Sheriff Gardner to discuss updates within the Sheriffs Office and other agenda items.

Discussion was held in regards to the relocation of the impound lot used by the Sheriff Office. Tiffany Olsen explained that there may be a zoning issue where the impound lot is to be placed and that there has been no documentation found proving that the zoning designation had been changed to M1.

There was no decision made at this time. Additional research will be conducted and a meeting will be scheduled at a later date for further discussion and a decision.

Next, discussion was held in regards to the Prior Approval for Major Purchase of rekeying the jail locks. This is proposed to be completed for security reasons. Said purchase is in the amount of between \$1,470.00 and \$1,900.00, which is to be paid from Fund: 05-03-500-00 (Fund: Justice Fund- Jail- Maintenance).

Decision: Commissioner Bair moved to approve the Prior Approval for Major Purchase of rekeying the jail locks. Said purchase is in the amount of between \$1,470.00 and \$1,900.00, which is to be paid from Fund: 05-03-500-00 (Fund: Justice Fund- Jail- Maintenance). Commissioner Jackson seconded. All voted in favor. The motion carried.

Next, discussion was held in regards to the Prior Approval for Major Purchase of Pace Scheduler, which is a scheduling program that will be used by law enforcement. This will be beneficial in completing time sheets, paid time off request and other similar instances. There are two options, which are as follows:

Option A: Three (3) year purchase and price lock of automated shift scheduling software. \$23,850.00
Option B: One (1) year purchase without price lock of automated shift scheduling software. \$7,950.00

The recommendation is to approve the Option B, the one (1) year purchase without price lock.

Decision: Commissioner Jackson moved to approve Option B of the Prior Approval for Major Purchase of Pace Scheduler. Said purchase is a one (1) year purchase without price lock of automated shift scheduling software in the amount of \$7,950.00, which is to be paid from Fund: 05-02-562-00 (Fund: Justice Fund- Sheriff- Education-License). Commissioner Bair seconded. All voted in favor. The motion carried.

Next, discussion was held in regards to the Prior Approval for Major Purchase of Cellbrite Forensic Cellphone Download Software Start-up cost and 1st Annual Payment. This is a forensic cellphone download capability to bolster case information and investigative capability in various cases. Said purchase is in the amount of \$28,780.00 and is to be paid from Fund: 05-02-725-00 (Fund: Sheriff- Justice- Investigations).

Decision: Commissioner Bair moved to approve the Prior Approval for Major Purchase of Cellbrite Forensic Cellphone Download Software Start-up cost and 1st Annual Payment. Said purchase is in the amount of \$28,780.00 and is to be paid from Fund: 05-02-725-00 (Fund: Sheriff- Justice- Investigations). Commissioner Jackson seconded. All voted in favor. The motion carried.

Lastly, discussion was held in regards to the Prior Approval for Major Purchase of Annual Vehicle Lease Payments to Bancorp. Specifically for Contract #'s: 73940, 93595, 98544, 98545, 98546, 98547, 98548 and 98573, for Invoice # 654748. Said purchase is in the amount of \$111,893.01 and is to be paid from Fund 9137 (Sheriff's Revolving Trust).

Decision: Commissioner Jackson moved to approve the Prior Approval for Major Purchase of Annual Vehicle Lease Payments to Bancorp. Specifically for Contract #'s: 73940, 93595, 98544, 98545, 98546, 98547, 98548 and 98573, for Invoice # 654748. Said purchase is in the amount of \$111,893.01 and is to be paid from Fund 9137 (Sheriff's Revolving Trust). Commissioner Bair seconded. All voted in favor. The motion carried.

PUBLIC WORKS

Present: Dusty Whited- Public Works Director
 Troy Lenhart- Road & Bridge Supervisor
 Tiffany Oisen- Planning & Development Director
 Ed Gorder- Citizen
 Kaylynn Gorder- Citizen
 Ryan Jolley- Prosecuting Attorney/County Legal Counsel

The Board met with Dusty Whited to discuss updates within the Public Works Division, along with other agenda items.

Discussion was held in regards to the request submitted by Ed Gorder for the county to accept Beehive Drive as a county road.

Mr. Gorder will proceed with the Road Validation Process and will work with the Commission Clerk to proceed.

Next, discussion was held in regards to the Prior Approval for Major Purchase of a culvert. Said purchase for up to \$1,000.00 and is to be paid from Fund: 23-70-754-04 (Fund: Solid Waste- Aberdeen Expenses).

Decision: Commissioner Bair moved to approve the Prior Approval for Major Purchase of a culvert. Said purchase for up to \$1,000.00 and is to be paid from Fund: 23-70-754-04 (Fund: Solid Waste- Aberdeen Expenses). Commissioner Jackson seconded. All voted in favor. The motion carried.

Next, discussion was held in regards to the Prior Approval for Major Purchase of tires for Solid Waste. Said purchase is in the amount of \$2,903.02 and is to be paid from Fund: 23-70-473-01 (Fund: Solid Waste- Tires).

Decision: Commissioner Jackson moved to approve the Prior Approval for Major Purchase of tires for Solid Waste. Said purchase is in the amount of \$2,903.02 and is to be paid from Fund: 23-70-473-01 (Fund: Solid Waste- Tires). Commissioner Bair seconded. All voted in favor. The motion carried.

Next, discussion was held in regards to the Prior Approval for Major Purchase of weed killer chemical. Said purchase is in the amount of \$34,250.00 and is to be paid from Fund: 27-60-630-00 (Fund: Weeds- Chemicals).

Decision: Commissioner Bair moved to approve the Prior Approval for Major Purchase of weed killer chemical. Said purchase is in the amount of \$34,250.00 and is to be paid from Fund: 27-60-630-00 (Fund: Weeds- Chemicals). Commissioner Jackson seconded. All voted in favor. The motion carried.

Next, discussion as held in regards to the Prior Approval for Major Purchase of cutting edges. Said purchase is in the amount of \$20,450.40 and is to be paid from Fund: 02-47-499-01 (Fund: Road and Bridge- Wear Edges).

Decision: Commissioner Jackson moved to approve the Prior Approval for Major Purchase of cutting edges. Said purchase is in the amount of \$20,450.40 and is to be paid from Fund: 02-47-

499-01 (Fund: Road and Bridge- Wear Edges). Commissioner Bair seconded. All voted in favor. The motion carried.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(d), to consider records that are exempt from public disclosure. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(d), to consider records that are exempt from public disclosure. Commissioner Bair seconded. Both in favor. The Board moved into Executive Session at 10:34 a.m. Commissioner Bair moved to go out of Executive Session. Commissioner Jackson seconded. The Board moved out of Executive Session at 10:49 a.m.

Decision: Per the recommendation of Susan Denny, Indigent/Veteran Services, Commissioner Jackson moved to approve Indigent Cremation Case Number: 2024-11. Commissioner Bair seconded. All voted in favor. The motion carried.

Commissioner Bair moved to accept the Settlement Offer pertaining to Case Numbers 1999-1050, 2013-33, 2013-54, 2014-04, 2014-07, 2014-15, and 2024-23, along with a lien placed on the property located at 2610 W. 600 S., in Aberdeen, for a settlement amount of \$25,000.00. Commissioner Jackson seconded. All voted in favor. The motion carried.

DISCUSSION & DECISION REGARDING NEW JOB DESCRIPTION FOR CERTIFIED APPRAISER/DEED SPECIALIST- REQUESTED BY DONAVAN HARRINGTON

Present: Donavan Harrington- County Assessor
 Debbie Cunningham- Chief Deputy Assessor
 Pamela Eckhardt- County Clerk

The Board met to discuss and make a decision regarding the proposed new job description for Certified Appraiser/Deed Specialist.

Mr. Harrington explained that he has worked with Human Resources in regards to an employee within his office and her specific roles/duties. Therefore, he proposes that the Board approve the job description for a Certified Appraiser/Deed Specialist.

Discussion was held in regards to salary for the proposed position, wherein Mr. Harrington stated that the budget has been set for Fiscal Year 2025 and wherein the Assessors budget is short three employees. Due to this position being moved to the Deeds office, he would propose that this salary come from the Assessor budget instead of the Appraiser Budget.

Decision: Commissioner Bair moved to approve the new job description of Certified Appraiser/Deed Specialist as presented. Commissioner Jackson seconded. All voted in favor. The motion carried.

PROSECUTORS OFFICE

Present: Ryan Jolley- Prosecuting Attorney/County Legal Counsel

The Board met with Ryan Jolley to discuss updates within the Prosecutors Office and other agenda items.

Discussion was held in regards to the county property located west of Lake feed lot. Chairman Manwaring stated that discussions had been held in regards to surplus of this property and until that determination can be made, this property is proposed to be leased to the Lake's for \$1.00 per year, along with requiring liability insurance.

Commissioner Bair asked if this lease should be placed out to public auction in order to give other citizens the opportunity, to which Ryan Jolley, Legal Counsel, stated that Per Idaho Code Section 31-836, this can be done without public auction so long as the lease does not exceed five (5) years.

The Board was in favor of proceeding with the lease.

Decision: Commissioner Jackson moved to advise Legal Counsel to draft a lease for the Lakes at \$1 per year for a one-year term. Gwen Inskeep will create a legal description and Liability Insurance will be required to be provided by the Lessee. Commissioner Bair seconded.

Commissioner Jackson moved to amend his motion to add that this will renew for up to five (5) years at one (1) year at a time. Commissioner Bair seconded. All voted in favor. The motion carried.

MEETING TO RECEIVE THE PLANNING & ZONING COMMISSION'S RECOMMENDATION TO APPROVE THE 1ST AMENDED ESTELLA ESTATES PRELIMINARY PLAT, WITH DECISION

Present: Addie Jo Jackman- Planning & Development
Chris Street- HLE

The Board held a meeting to receive the Planning & Zoning Commission's recommendation to approve the 1st Amended Estella Estates Preliminary Plat, with decision. Chairman Manwaring welcomed all to the meeting and introductions were held.

Addie Jo Jackman presented the staff report for the record at this time.

Based on the entire record and Staff Report, the Board finds:

The Board found that the Application met the requirements in Bingham County Code Section 10-4-2(C) as the purpose of "R/A" zone is to permit the establishment of low-density single-family dwellings with lot sizes sufficient for individual sewer and water facilities. The Application contains lot sizes compatible with the surrounding area and will be accessed from 150 W. Rose Road with the development of a shared driveway to a private road, built to the applicable Fire Code construction standards, to provide legal access to four (4) lots as required by Bingham County Code Section 10-6-8; and

The Board found that the Application still met the requirements of Bingham County Ordinance Section 10-14-4(A) because the Application was completed and included all items listed in 10-14-4(A) 1-23; and

The Board found that the Application still met the requirements of Bingham County Code 10-6-6(B)(1) and 10-14-4(B) because proposed lots meet the one-acre minimum for the Residential/Agriculture Zoning District. Further, the subdivision supports the installation of individual wells and septic systems, with irrigation water delivered by the Fairview Lateral in a new pressurized system utilizing 5 shares of water; and

The Board found that the Variance Application met requirements of Bingham County Code Section 10-10-5 as the Application was complete; and

The Board found that the Applicant provided in their narrative that in order to facilitate the subdivision development, there is only one location for the placement of a private road; and

The existing accessory structure fails to meet the required setback by measuring approximately 11.9 feet from the structure to the edge of the private road. The Board agreed with the Commission and that the structure's location does not create a harm to the public as the traffic will be limited and the approach is existing. The Applicant informed the Commission that the property is such that a new approach would not be approved to the Functional Classification of 150 W. Rose Road; and

The Board found that the Application is consistent with the Bingham County Comprehensive Plan which supports residential development in areas adjacent to or surrounding proposed applications where sanitary sewer connection to a district or municipal system can be attained. Further. The Comprehensive Plan Map area designation of Residential Agriculture supports single-family residential development in the Residential/Agriculture Zoning District; and

Commissioner Bair had no concerns; and

Commissioner Jackson had no concerns; and

Chairman Manwaring has no concerns.

DECISION

Commissioner Bair moved to uphold the decision of the Planning & Zoning Recommendation to approve the 1st Amended Estella Estates Subdivision consisting of three (3) residential lots, and one (1) small non-buildable utility lot, located at 134B N 150 W, Blackfoot, Idaho on approximately 3.79 acres in a Residential/Agriculture zoning designation as proposed by Terry and Penny Fowler, as presented which includes approval of the Applicants request for a variance to the setback requirements between a structure and an access easement/private road pursuant to Bingham County Code Section 10-6-3 on Lot 1 at 11.9 feet. Commissioner Jackson seconded.

Commissioner Bair amended the motion to add that the Board will uphold the recommended conditions, which were as follows:

1. That a fence be placed on Lot 4 which encompasses a 98' tall monopole wireless communication facility with an 8-foot tall chain link security fence as set forth in Bingham County Code Section 10-7-35(B)(3).

Commissioner Jackson seconded. All voted in favor. The motion carried.

Request for Reconsideration/Judicial Review: Upon denial or approval of a Zone Change, with adverse conditions, pursuant to Idaho Code Section 67-6535(2)(b), the Applicant or affected person seeking Judicial Review of compliance with the provisions of this section must first seek reconsideration of the final decision within fourteen (14) days. Such written request must identify specific deficiencies in the decision for which reconsideration is sought.

Regulatory Takings: Additionally, the Applicant may request a regulatory takings analysis as per Idaho Code Section 67-8003. An affected person aggrieved by a final decision concerning matters identified in Section 67-6521(1)(a), Idaho Code may within twenty-eight (28) days after all remedies have been exhausted under local ordinance, seek Judicial Review as provided by Chapter 52, Title 67, Idaho Code.

MEETING TO RECEIVE THE PLANNING & ZONING COMMISSION'S RECOMMENDATION TO APPROVE THE SOUTH THOMPSON ESTATES PRELIMINARY PLAT, WITH DECISION

Present: Addie Jo Jackman- Planning & Development
Chris Street- HLE

The Board held a meeting to receive the Planning & Zoning Commission's recommendation to approve the South Thompson Estates Preliminary Plat, with decision.

Addie Jo Jackman presented the staff report for the record at this time.

Based on the entire record and Staff Report, the Board finds:

The Board found that the Application met the requirements in Bingham County Code Section 10-4-2(C) as the purpose of "R/A" zone is to permit the establishment of low-density single-family dwellings with lot sizes sufficient for individual sewer and water facilities. The Application contains lot sizes compatible with the surrounding area at 1-acre and will be accessed from an existing private road, 35 E. Pintail, to provide legal access to four (4) lots as required by Bingham County Code Section 10-6-8; and

The Board found that the Application still met the requirements of Bingham County Ordinance Section 10-14-4(A) because the Application was completed and included all items listed in 10-14-4(A) 1-23; and

The Board found that the Application still met the requirements of Bingham County Code 10-14-4(B) as irrigation water will be assessed by the Blackfoot Irrigation Company and delivered from the Blackfoot Slough and Lloyd Canal through an existing buried ditch gravity pipe system with a 10-foot wide buried ditch easement utilizing 24 shares; and

The Board found that proposed subdivision is considered to be consistent with the Bingham County Comprehensive Plan with proposed lot sizes that are consistent with the minimum lot size in an Agricultural Zoning District with a Comprehensive Plan Map Area of Agriculture. The Agriculture area supports limited residential development which aligns with larger lot sizes in the proposed subdivision; and

The Board found that the Applicant provided in their narrative that in order to facilitate the subdivision development, there is only one location for the placement of a private road; and

When Bingham County amends the Comprehensive Plan Map designations to correlate with the Zoning District designation, the subdivision will be included in the amendment for a map designation change to Residential Agriculture; and

Commissioner Bair asked Addie Jo Jackman, Assistant Director, if the static water level is approximately 7-feet, if the Health Department would approve a septic system for the location, to which Ms. Jackman stated she is not certain but does know that there are other septic systems that have been approved in the immediate area. Although they may have to complete monitoring in order to determine what location would be most viable; and

Commissioner Jackson had no concerns; and

Chairman Manwaring has no concerns.

DECISION

Commissioner Jackson moved to uphold the decision of the Planning & Zoning Commission to approve the South Thompson Lane Subdivision, to create a 3-lot residential subdivision consisting of 2 residential lots and 1 non-buildable lot identified as 35 E Pintail Lane, located South of 81 E. 35 E, Blackfoot, Idaho on approximately 11.69 acres, as proposed by Lynn Coe Leavitt, Linnea Chidester, and Jenny Orgill. Said decision is based upon the record, the Reason & Decision of the Planning & Zoning Commission and the discussion held today. Commissioner Bair seconded. All voted in favor. The motion carried.

Request for Reconsideration/Judicial Review: Upon denial or approval of a Zone Change, with adverse conditions, pursuant to Idaho Code Section 67-6535(2)(b), the Applicant or affected person seeking Judicial Review of compliance with the provisions of this section must first seek reconsideration of the final decision within fourteen (14) days. Such written request must identify specific deficiencies in the decision for which reconsideration is sought.

Regulatory Takings: Additionally, the Applicant may request a regulatory takings analysis as per Idaho Code Section 67-8003. An affected person aggrieved by a final decision concerning matters identified in Section 67-6521(1)(a), Idaho Code may within twenty-eight (28) days after all remedies have been exhausted under local ordinance, seek Judicial Review as provided by Chapter 52, Title 67, Idaho Code.

DECISION FOR THE COUNTY TO HOLD A FOOD DRIVE FOR THE BLACKFOOT SENIOR CENTER FOOD PANTRY

The Board met to make a decision for the county to hold a food drive for the Blackfoot Senior Center Food Pantry.

Chairman Manwaring stated that a similar food drive was done previously and went well. He had been contacted by an individual with the food pantry who requested assistance.

Commission Clerk, Lindsey Dalley, will create a flyer and set out several boxes as drop of locations by the Sheriff's Office, at the Public Works Building, Extension Office and the Probation Office. This will continue until October 1st.

THE MOTION PASSED TO DISMISS UNTIL TUESDAY, SEPTEMBER 17, 2024


PAMELA W. ECKHARDT, CLERK
Lindsey Dalley- Commission Clerk-----


WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. Tuesday, September 17, 2024
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
 Commissioner Bair
 Commissioner Jackson
 Lindsey Dalley- Commission Clerk

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Bair moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jackson seconded. Both in favor. The Board moved into Executive Session at 2:03 p.m. Commissioner Bair moved to go out of Executive Session. Commissioner Jackson seconded. The Board moved out of Executive Session at 2:43 p.m.

Decision: Commissioner Jackson moved to approve the request for wage increase for the Planning & Development employee discussed within Executive Session, from an N16, Step 4 to an N16, Step 6, which will be effective October 1, 2024. Commissioner Bair seconded. All voted in favor. The motion carried.

PLANNING & DEVELOPMENT

Present: Tiffany Olsen- Planning & Development Director

The Board met with Tiffany Olsen to discuss updates within the Planning & Development Division, along with other agenda items.

The Board reviewed quotes for the addition of a sign to the Courthouse Annex Building sign indicating the office of the Coroner is located at 490 N. Maple Street, Suite B. Ms. Olsen stated that she has received a quote from Signup Signs and Graphics in the amount of \$412.04 and a second quote from Visionary Signs in the amount of \$429.00. Ms. Olsen recommended ordering the sign through Signup Signs and Graphics

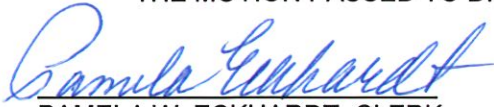
as it was the lesser of the quotes but to remain consistent with the other signage that is already placed for the Courthouse Annex Building.

Discussion was held in regards to where the funds would be paid from, wherein it was stated that the original sign was paid for out of Fund: 01-18-722-00- General Reserve.

Decision: Commissioner Bair moved to approve the Prior Approval for Major Purchase of a sign indicating that the office of the Coroner is located at 490 N. Maple Street, Suite B. Said purchase is in the amount of \$412.04 and is to be paid from Fund: 01-18-722-00 (General Reserve). Commissioner Jackson seconded. All voted in favor. The motion carried.

Ms. Olsen gave a department update in regards the upcoming schedule for the Planning & Zoning Commission, an update for the Building Division and other miscellaneous updates.

THE MOTION PASSED TO DISMISS UNTIL WEDNESDAY, SEPTEMBER 18, 2024


PAMELA W. ECKHARDT, CLERK
Lindsey Dalley- Commission Clerk-----


WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. **Wednesday, September 18, 2024**
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
 Commissioner Bair
 Commissioner Jackson
 Lindsey Dalley- Commission Clerk

DECISION REGARDING FOG COATING OF THE BLACKFOOT COMMUNITY FOOD PANTRY PARKING LOT

Present: Marc Carroll- City of Blackfoot Mayor
 Troy Lenhart- Road & Bridge Supervisor

The Board met to make a decision for the county to assist in fog coating of the Blackfoot Community Food Pantry Parking Lot.

Discussion was held in regards to the request for county assistance in fog coating the parking lot of the Blackfoot Community Food Pantry. Mayor Carroll stated that the county crew will operate the equipment, lay down the product and the county would squeegee to level out, along with the striping.

This will be completed on September 19, 2024.

Decision: Commissioner Jackson moved to approve the request to assist with fogging of the parking lot at the Blackfoot Community Food Pantry. Commissioner Bair seconded. All voted in favor. The motion carried.

PRIOR APPROVAL FOR MAJOR PURCHASE- ROAD & BRIDGE

Present: Troy Lenhart- Road & Bridge Supervisor

The Board met to discuss the Prior Approval for Major Purchase of Tires. Said purchase is in the amount of \$34,737.34 and is to be paid from Fund: 02-47-473-01 (Road & Bridge- Shop-Tires).

Decision: Commissioner Bair moved to approve the Prior Approval for Major Purchase of tires for the Road & Bridge Shop. Said purchase is in the amount of \$34,737.34 and is to be paid from Fund: 02-47-473-01 (Road & Bridge- Shop-Tires). Commissioner Jackson seconded. All voted in favor. The motion carried.

CASH WARRANTS

Cash Warrants were approved in the amount of \$5,000.00, \$2,000.00 and \$700.00, for a total of \$7,700.00.

Decision: Commissioner Jackson moved to approve Cash Warrants, Claims and Administrative Documents for September 18, 2024. Commissioner Bair seconded. All voted in favor. The motion carried.

ALCOHOL LICENSE'S

The Board met to approve Alcohol License's, which were for the following:

| | |
|-------------------------|---------------|
| Smokin Gun BBQ | License No. 3 |
| El Mirador | License No. 2 |
| Gas and Scrub | License No. 1 |
| Bingham AG | License No. 8 |
| Maverik #172 | License No. 7 |
| Maverik #749 | License No. 6 |
| Ridley's Family Markets | License No. 4 |
| Stinker Store #85 | License No. 5 |

Decision: Commissioner Bair moved to approve Alcohol License's, as stated. Commissioner Jackson seconded. All voted in favor. The motion carried.

APPROVAL OF COMMISSION MINUTES FOR AUGUST 1-12, 2024

The Board met to approve and sign Commission Minutes for August 1-12, 2024, as written.

Decision: Commissioner Jackson moved to approve and sign Commission Minutes for August 1-12, 2024. Commissioner Bair seconded. All voted in favor. The motion carried.

SHERIFFS OFFICE

Present: Jordyn Nebeker- Chief Deputy Sheriff
Kris Talbot- Detention Lieutenant

The Board met to discuss updates within the Sheriffs Office, which included update on the jail expansion and jail population.

PRIOR APPROVAL FOR MAJOR PURCHASE- EXTENSION OFFICE

Present: Krista Cernyar- Extension Office
Carmen Willmore- Extension Office

The Board met to discuss the submitted Prior Approval for Major Purchase of a 12-month dry erase marker calendar board. Said purchase is in the amount of \$1,235.71 and is to be paid from funds as follows:

| | |
|--|----------|
| 01-13-440-00 (County Agent- Office Supplies) | \$600.00 |
| 01-13-800-00 (County Agent- Capital Outlay) | \$556.06 |
| 01-13-718-00 (County Agent- Staff Travel Fund) | \$79.65 |

Ms. Cernyar explained that this marker board is 8 foot by 4-foot Board and has all 12 months laid out. The board takes up an entire wall and is large enough to track all of their classes and other schedules that they have for the extension office.

Decision: Commissioner Bair moved to approve the Prior Approval for Major Purchase of a 12-month dry erase marker calendar board. Said purchase is in the amount of \$1,235.71 and is to be paid from funds as follows:

| | |
|--|----------|
| 01-13-440-00 (County Agent- Office Supplies) | \$600.00 |
| 01-13-800-00 (County Agent- Capital Outlay) | \$556.06 |
| 01-13-718-00 (County Agent- Staff Travel Fund) | \$79.65 |

Commissioner Jackson seconded. All voted in favor.

PRIOR APPROVAL FOR MAJOR PURCHASE- IT DEPARTMENT

Present: Matt Galloway- IT Director

The Board met with Matt Galloway to discuss the submitted by Matt Galloway.

Discussion was held in regards to the submitted Prior Approval for Major Purchase of Extreme Networks Storage Switch, which will be used as part of the new storage upgrades coming in Fiscal Year 2025. It will provide 25GB network connectivity to the new servers and storage and replace the current 10 GB storage switches which are due for maintenance replacements. Said purchase is in the amount of \$23,020.01 and is to be paid from Fund: 01-14-804-00 (IT Department-Capital-Computers). Mr. Galloway stated if the funding is available from the Fiscal Year 2024 budget, this purchase would be paid from there. If not, this purchase will be paid from Fiscal Year 2025 budget.

Decision: Commissioner Jackson moved to approve the Prior Approval for Major Purchase of Extreme Networks Storage Switch, which will be used as part of the new storage upgrades coming in Fiscal Year 2025. It will provide 25GB network connectivity to the new servers and storage and replace the current 10 GB storage switches which are due for maintenance replacements. Said purchase is in the amount of \$23,020.01 and is to be paid from Fund: 01-14-804-00 (IT Department-Capital-Computers). Commissioner Bair seconded. All voted in favor. The motion carried.

Discussion was held in regards to the submitted Prior Approval for Major Purchase of Albert Device Annual Renewal, which assists in searching for threats of hacking. Said purchase is in the amount of \$16,800.00 and is to be paid out of Fiscal Year 2025 budget from Fund: 01-14-524-00 (IT Department- Cyber Security).

Decision: Commissioner Bair moved to approve the Prior Approval for Major Purchase of Albert Device Annual Renewal, which assists in searching for threats of hacking. Said purchase is in the

amount of \$16,800.00 and is to be paid out of Fiscal Year 2025 budget from Fund: 01-14-524-00 (IT Department- Cyber Security). Commissioner Jackson seconded. All voted in favor. The motion carried.

Discussion was held in regards to the submitted Prior Approval for Major Purchase of Annual Maintenance for Data Domain, Avamar and Unity, which is annual maintenance for the current backup systems. Said purchase is in the amount of \$33,033.58 and is to be paid out of the Fiscal Year 2025 budget from Fund: 01-14-492-01 (IT Department- Backup).

Decision: Commissioner Bair moved to approve the Prior Approval for Major Purchase of Annual Maintenance for Data Domain, Avamar and Unity, which is annual maintenance for the current backup systems. Said purchase is in the amount of \$33,033.58 and is to be paid out of the Fiscal Year 2025 budget from Fund: 01-14-492-01 (IT Department- Backup). Commissioner Jackson seconded. All voted in favor. The motion carried.

Discussion was held in regards to the submitted Prior Approval for Major Purchase of Tricerate Screwdrivers, which is the annual renewal for printer server software. Said purchase is in the amount of \$8,424.00 and is to be paid out of the Fiscal Year 2025 budget from Fund: 01-14-524-01 (IT Department- Software Renewals).

Decision: Commissioner Jackson moved to approve the Prior Approval for Major Purchase of Tricerate Screwdrivers, which is the annual renewal for printer server software. Said purchase is in the amount of \$8,424.00 and is to be paid out of the Fiscal Year 2025 budget from Fund: 01-14-524-01 (IT Department- Software Renewals). Commissioner Bair seconded. All voted in favor. The motion carried.

Lastly, discussion was held in regards to the submitted Prior Approval for Major Purchase of Oracle Quarterly Software Renewal, which is a quarterly payment for use of Java Software. Said purchase is in the amount of \$2,025.00 and is to be paid out of Fiscal Year 2025 from Fund: 01-14-524-01 (IT Department- Software Renewals).

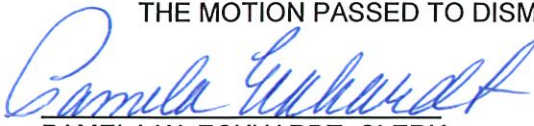
Decision: Commissioner Jackson moved to approve the Prior Approval for Major Purchase of Oracle Quarterly Software Renewal, which is a quarterly payment for use of Java Software. Said purchase is in the amount of \$2,025.00 and is to be paid out of Fiscal Year 2025 from Fund: 01-14-524-01 (IT Department- Software Renewals).

PRESENTATION OF FISCAL YEAR 2023 AUDIT- WIPFLI

Present: Pamela Eckhardt- County Clerk
Laura Lora- Chief Deputy Clerk
Fred Goodworth- WIPFLI
Tanna Beal- County Treasurer
Gina Perschon- Deputy Clerk
Matt Galloway- IT Director
Bill Haight- IT Department

The Board met to receive the presentation of the Fiscal Year 2023 Audit.

THE MOTION PASSED TO DISMISS UNTIL FRIDAY, SEPTEMBER 20, 2024


PAMELA W. ECKHARDT, CLERK
Lindsey Dalley- Commission Clerk-----


WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. Friday, September 20, 2024
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
 Commissioner Bair
 Commissioner Jackson
 Lindsey Dalley- Commission Clerk

CASH WARRANTS

One (1) Cash Warrant was approved in the amount of \$16,723.97.

CLAIMS

Claims were approved in the amount of \$728,365.11.

PERSONNEL ACTION FORMS

The Board met to approve Personnel Action Forms, which were as follows:

| | |
|----------------------------|--|
| Salary Increase Form: | Building Inspector Detention Deputy Detention Deputy Emergency Communications Officer |
| Employee Status Sheet: | Detention Deputy to Patrol Deputy |
| New Employee Status Sheet: | Emergency Communications Officer Permit Tech/Assistant Planner Probation Probation |

Decision: Commissioner Jackson moved to approve Cash Warrants, Claims, Administrative Documents and Personnel Action Forms for September 20, 2024. Commissioner Bair seconded. All voted in favor. The motion carried.

ALCOHOL LICENSE'S

The Board met to approve Alcohol License's for the following:

| | |
|--------------------------|----------------|
| Ace Hardware | License No. 9 |
| Our Place Quick Stop LLC | License No. 10 |

Decision: Commissioner Bair moved to approve Alcohol License's as presented. Commissioner Jackson seconded. All voted in favor. The motion carried.

BINGHAM COUNTY RESOLUTION 2024-33

The Board met to approve Bingham County Resolution 2024-33, a formal Resolution declaring certain Bingham County Property not necessary for use in Bingham County, Idaho, specifically for the IT Department.

Decision: Commissioner Jackson moved to approve and sign Bingham County Resolution 2024-33, a formal Resolution declaring certain Bingham County Property not necessary for use in

Bingham County, Idaho, specifically for the IT Department. Commissioner Bair seconded. All voted in favor. The motion carried and said Resolution was adopted as follows:

**BINGHAM COUNTY
RESOLUTION NO. 2024-33**

A FORMAL RESOLUTION DECLARING CERTAIN BINGHAM COUNTY PROPERTY
NOT NECESSARY FOR USE IN BINGHAM COUNTY, IDAHO

WHEREAS, The Bingham County Commissioners have the authority to manage county property, (Idaho Code §31-807);

WHEREAS, The Bingham County Commissioners have the authority to sell or offer for sale personal property not exceeding two hundred fifty dollars (\$250) in value at private sale, (Idaho Code §31-808);

THEREFORE BE IT HEREBY RESOLVED, by the Board of County Commissioners, Bingham County, Idaho, that the following items may be sold as excess property:

IT Department

One (1) desktop Dell Optiplex
Four (4) monitors Dell
Three (3) Laptops Dell Latitude
Three (3) cameras Axis Multi-head
Eight (8) UPS Various Models

DATED this 20th day of September 2024.



ATTEST:


Pamela W. Eckhardt
Bingham County Clerk

BINGHAM COUNTY COMMISSION


Whitney Manwaring, Chairman


Mark R. Bair, Commissioner


Eric Jackson, Commissioner

REASON & DECISION- SOUTH THOMPSON LANE SUBDIVISION & 1ST AMENDED ESTELLA ROSE ESTATES

The Board met to approve and sign the Reason & Decision for the South Thompson Lane Subdivision and 1st Amended Estella Rose Estates Subdivision.

Decision: Commissioner Jackson moved to approve and sign the Reason & Decision documents for South Thompson Lane Subdivision and 1st Amended Estella Rose Estates Subdivision. Commissioner Bair seconded. All voted in favor. The motion carried.

REQUEST FOR THE BINGHAM COUNTY REPUBLICAN CENTRAL COMMITTEE TO USE COURTROOM 1 FOR THE PROCESS TO ADDRESS VACANCY OF COUNTY COMMISSIONER POSITION

The Board met to discuss the request for the Bingham County Republican Central Committee to use Courtroom 1 for the process to address vacancy of County Commissioner position.

Commission Clerk, Lindsey Dalley, added that the date in which Courtroom 1 would be used is October 3rd but she was not informed of a specific time.

The Board had no concerns.

Decision: Commissioner Bair moved to allow the use of Courtroom 1 by the Bingham County Republican Central Committee on October 3rd. Commissioner Jackson seconded. All voted in favor. The motion carried.

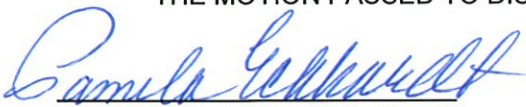
APPROVAL OF CERTIFICATE OF LEVIES- REQUESTED BY CLERK ECKHARDT

Present: Pamela Eckhardt- County Clerk
Laura Lora- Chief Deputy Clerk

The Board met to approve the Certificate of Levies and request signing of the L-2 Dollar Certification form for the County and Ambulance Districts.

Decision: Commissioner Jackson moved to approve the Certificate of Levies, as presented by Clerk Eckhardt. Commissioner Bair seconded. All voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL FRIDAY, SEPTEMBER 27, 2024



PAMELA W. ECKHARDT, CLERK
Lindsey Dalley- Commission Clerk-----



WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. Friday, September 27, 2024
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
 Commissioner Jackson
 Lindsey Dalley- Commission Clerk
EXCUSED: Commissioner Bair

CLAIMS

Claims were approved in the amount of \$319,998.79.

CASH WARRANTS

Cash Warrants were approved in the amount of \$1,800.00 and \$323,158.84, for a total of \$324,958.84.

PERSONNEL ACTION FORMS

The Board met to approve Personnel Action Forms, which were as follows:

Employee Status Sheet: Emergency Communications Supervisor
 Pre-trial Coordinator
 Criminal Deputy Prosecutor
 Criminal Deputy Prosecutor
 Criminal Deputy Prosecutor
 Detention Deputy to Detention Corporal

Decision: Commissioner Jackson moved to approve Cash Warrants, Claims, Administrative Documents and Personnel Action Forms. Chairman Manwaring seconded. Both voted in favor. The motion carried.

TAX INQUIRY FORMS

The Board met to approve and sign Tax Inquiry Forms submitted by the County Assessor, which were as follows:

RP0181904 Year 2024 Homeowner signed up for Homeowners Exemption

Decision: Commissioner Jackson moved to approve the Tax Inquiry Form submitted by the County Assessor as presented. Chairman Manwaring seconded. Both voted in favor. The motion carried.

DISCUSSION AND DECISION REGARDING PROPOSALS FOR ROOF REPLACEMENT ON THE ABERDEEN SENIOR CENTER

Present: Brett Nelson- Aberdeen Senior Center Manager

The Board met to discuss and make a decision regarding proposals for replacement of the roof on the Aberdeen Senior Center, which is a county owned building.

Brett Nelson explained that he had received four (4) quotes from numerous companies but that his proposal would be for CCX Roofing in Pocatello, which was also the lowest quote received for the project.

Quotes were received as follows:

| | |
|---------------------------|-------------|
| CCX Roofing | \$27,768.11 |
| Rudy's Roofing | \$30,520.00 |
| The Roof Ninja | \$29,130.00 |
| Thomas D. Robison Roofing | \$36,504.00 |

The Board was in favor of the lower bid, which also included a warranty period. Legal Counsel reviewed the agreement/quote from CCX Roofing and had no concerns.

Decision: Commissioner Jackson moved to approve the quote for roof replacement from CCX Roofing. Said quote is in the amount of 27,768.11 and is to be paid from PILT. Chairman Manwaring seconded. Both voted in favor. The motion carried.

DECISION REGARDING QUOTE FROM HADDON'S FENCING TO PLACE FENCE BEHIND THE TRANSFER STATION

Present: Jordyn Nebeker- Chief Deputy Sheriff
Chad Kent- Administrative Lieutenant

The Board met to discuss and make a decision in regards to the quote received from Haddon's Fencing to place fence behind the transfer station to be used as a holding lot for the Sheriff's Office.

Option #1 was a chain link fencing with 20' double swing gate
Install 276 linear feet of 6' +1' high chain link fencing, includes 1-20" wide x 6'+1' high double swing gate.
4" OD gate posts, all posts are cemented in place

Total Bid Installed: \$9,489.23

Option #2 Chain Link Fencing with 20' Cantilever Slide Gate
Install 276 linear feet of 6' + 1' high chain link fencing, includes 1-20" wide x 6' +1' high cantilever slide gate on 4" FW gateposts. 4" x 2 3/8" Nylon Cantilever Rollers with sealed bearings, all posts are cemented in place.

Total Bid Installed: \$11,891.29

Discussion was held in regards to slats that are to be added for the site obstruction requirement, which was an additional \$3,541.35. Chairman Manwaring stated that he would like to discuss this matter with Ms. Olsen, Planning & Development Director, to see if there was an exception that could be made due to what the use would be for this fence. Therefore, the additional \$3,541.35 may not be necessary but should be added into any motion, if the Board chooses to approve.

The Board was in favor of approving the quote from Haddon's, along with the additional amount for slats, if required after discussing with Ms. Olsen.

Decision: Commissioner Jackson moved to approve the quote from Haddon's Fencing to complete the impound lot project. Said purchase is in the amount of \$9,489.00 plus slats for \$3,541.35, if necessary. This purchase is to be paid from PILT. Chairman Manwaring seconded. Both voted in favor. The motion carried.

REVIEW & APPROVAL OF COUNTY EMPLOYEE CELL PHONE STIPENDS- REQUESTED BY CLERK ECKHARDT

Present: Pamela Eckhardt- County Clerk
Laura Lora- Chief Deputy Clerk
Lynette George- Deputy Clerk

The Board met to approve county employee cell phone stipends for Fiscal Year 2025.

Clerk Eckhardt stated that there has been an increase of \$2,000 for this year, which is due to additions made to the list.

The annual total is \$58,800.00.

Decision: Commissioner Jackson moved to approve the county employee cell phone stipends for Fiscal year 2025, as presented by Clerk Eckhardt. Chairman Manwaring seconded. Both voted in favor. The motion carried.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Chairman Manwaring seconded. Both in favor. The Board moved into Executive Session at 9:07 a.m. Chairman Manwaring moved to go out of Executive Session. Commissioner Jackson seconded. The Board moved out of Executive Session at 9:28 a.m.

Decision: Commissioner Jackson moved to offer the Shop Tech position to the individual discussed in Executive Session, at an N10, Step 8 (\$20.11). This position is being offered due to several accidents within a one-year time period while he was in the Truck Driver position. Chairman Manwaring seconded. Both voted in favor. The motion carried.

PRIOR APPROVAL FOR MAJOR PURCHASE- PROSECUTORS OFFICE

Present: Ryan Jolley- Prosecuting Attorney/ County Legal Counsel

The Board met to discuss and make a decision in regards to the Prior Approval for Major Purchase of a desk for the Prosecutors Office.

Said Prior Approval is for one (1) desk for one of the Deputy Prosecutors Office and is in the amount of \$1,998.92 and is to be paid from Fund: 01-07-802-0050 (Capital Equipment).

Decision: Commissioner Jackson moved to approve the Prior Approval for Major Purchase of a desk for one of the offices within the Prosecutors Office. Said purchase is in the amount of \$1,998.92 and is to be paid from Fund: 01-07-802-0050 (Capital Equipment). Chairman Manwaring seconded. Both voted in favor. The motion carried.

ALCOHOL LICENSES

The Board met to approve Alcohol Beverage Licenses, which were as follows:

| | |
|--------------------------|----------------|
| Bogey Café | License No. 24 |
| Walgreens #13672 | License No. 23 |
| Collet's Pub | License No. 22 |
| Tooley's | License No. 21 |
| Stokes Fresh Food Market | License No. 20 |

| | |
|----------------------|----------------|
| Good 2 Go Store #122 | License No. 19 |
| Good 2 Go Store #20 | License No. 18 |
| Pindale Lanes | License No. 17 |
| White Eagle | License No. 16 |
| Valley Country Store | License No. 15 |
| Fast Stop 2241 | License No. 14 |
| All American Market | License No. 13 |
| Fast Stop US | License No. 12 |
| Mr Eds Pawn | License No. 11 |

Decision: Commissioner Jackson moved to approve the Alcohol Beverage License's as presented. Chairman Manwaring seconded. Both voted in favor. The motion carried.

CLAIMS FOR THE PREVIOUS MONTH WERE APPROVED AS FOLLOWS:

| | | | |
|--------------------------------|--------------|-------------------------------|--------------|
| Current Expenses | \$470,359.93 | Weeds..... | \$11,779.08 |
| Road & Bridge | \$465,377.62 | Emergency Communication... .. | \$29,180.44 |
| Airport..... | \$162.35 | Road & Bridge Special | |
| Justice Fund | \$708,836.89 | Project..... | \$617,832.40 |
| District Court..... | \$141,933.60 | Waterways..... | \$2,273.35 |
| Historical Society/Museum..... | \$1,057.26 | OPIOID Account..... | \$5,167.58 |
| Parks & Recreation..... | \$20,257.65 | Treatment Court Fund..... | \$31,924.81 |
| Revaluation..... | \$61,296.08 | ARPA Funding..... | \$749,668.74 |
| Solid Waste | \$618,310.76 | Junior College Fund..... | \$500.00 |
| Tort..... | \$5,312.24 | Consolidated Elections..... | \$3,648.03 |
| Veterans Memorial..... | \$1,347.06 | | |

THE MOTION PASSED TO DISMISS UNTIL MONDAY, OCTOBER 7, 2024

PAMELA W. ECKHARDT, CLERK
Lindsey Dalley- Commission Clerk-----

WHITNEY MANWARING, CHAIRMAN